



**CONFIDENTIAL**

**St James' Church**

Brooke Street, Chorley PR6 0NA

Registered charity no. 1130725

www.stjameschorley.org

**GIFT AID  
DECLARATION**

<b>Your Details</b>			
Title		Christian name(s)	
Surname			
Address			
Post Code		Telephone	

<b>Declaration</b>	
Please reclaim tax on all my donations to the P.C.C of St.James Church Chorley Lancs that I have made since (insert date) _____ / _____ / 20____ and on all donations make hereafter. Please treat my donations as Gift Aid.	
Signed :	Date :

<b>Notes to donors</b>
<p>You must pay an amount of income tax and/or capital gains tax equal to the tax that the church reclaims on your donations(for 2011 onward this is 25p in for each £1.00 you donate).</p> <p>You can cancel the declaration at any time by notifying the church.</p> <p>If circumstances change and you longer pay income tax and/or capital gains tax equal to the tax that is being claimed you should notify the church. No explanation is required.</p> <p>Please notify the church if you change your name or address while the declaration still applies.</p> <p>It is the requirement that all donations on which tax is reclaimed is in a traceable form. This means by envelope (name or numbered) cheque, standing order and via a receipt. Loose cash placed in the collection/Offertory cannot be tax efficient.</p> <p>If you are a higher rate tax payer you can claim further tax relief via your self assessment return.</p>